

EXTENDED CARE SERVICES

"BEFORE THE BELL" Morning Care: No registration fee is required. A \$2.00 flat fee is charged to a family's tuition account if the student arrives on campus between 7:00am – 7:30am. All students must report to the gymnasium for morning care. There is no charge for students arriving on campus after the 7:30am bell.

"BEYOND THE BELL" After School Program: It is our philosophy to provide a safe, caring environment that offers each child a sense of belonging and bridges the gap between home and school. Our programs are designed as a complement to the school day. We provide a creative curriculum to enrich the student's social and academic needs. Recognizing the uniqueness of each child and his/her family, we strive to provide a setting that promotes a feeling of security and well-being. The "BTB" phone number is 234-0214, ext. 204.

Times: Monday through Thursday: 3:00 - 5:30 & Friday: 12:00 - 5:30

Prices: \$15 registration fee per child (Registration Fee is automatically incurred first time program is used)
\$2.50 per hour per student
\$1.00 late fee for each minute after 5:35 pm (5:30-5:35 grace period)

- Activity Weeks are an additional cost (participation is optional)
- Assorted snacks and a drink (\$.50 each item) are available for your child to purchase. Please send money on a daily basis. You may send a snack if you do not wish to purchase a snack.

Policies:

1. All children who enter the After School Program will be charged \$2.50 per student. (Even if the attendance is only 5 minutes.)
2. All payments for After School Program will be made monthly through LCA's billing system.
3. Parents are required to pack a sack lunch on Fridays for their children each time they attend the After School Program.
4. All discipline policies and procedures of LCA also apply to the After School Program. **Students are expected to follow the rules of conduct as outlined in the LCA Handbook and demonstrate appropriate behavior while attending. Disruptive behavior is grounds for dismissal from the After School Program (ASP). School officials and parents will be notified of such behavior and action taken by the BTB director.**

"BEYOND THE BELL" Pre-Registration

Do not send money with your pre-registration. Your account will automatically be billed the first time your child attends the "Beyond the Bell" After School Program.

Parent Name (as it appears on the tuition bill): _____

Phone Numbers: HOME: _____ MOTHER'S CELL _____ WORK: _____
FATHER'S CELL _____ WORK: _____

	<u>NAME(S) OF CHILDREN</u>	<u>DATE OF BIRTH</u>	<u>GRADE LEVEL</u>	<u>DATE OF 1st VISIT</u>
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____

The following person(s) has permission to pick up my child(ren) after school:

<u>NAME</u>	<u>PHONE NUMBER(S)</u>		
	Home	Cell	Work
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

List Allergies (if any):

If your child is required to have prescription medicine for allergies or a medical condition, a "Prescription Medical Release Form" must be filled out by the doctor and returned to the BTB Director before any medicine will be dispensed to your child. These forms can be picked up in the School Office.)

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